Agile Audit Checklist

Symphony Solutions

Check how efficient you are in your Agile Transformation. Start with a step-by-step self-evaluation of your organization's implementation of Agile practices and principles with our Agile Audit checklist.

WHAT IS AGILE AUDIT?

Agile audit is a process of evaluating how your organization has implemented Agile practices and principles and typically involves a formal review or examination of various aspects of an organization's Agile processes, artifacts, and outcomes. Agile audit aims to assess your organization's effectiveness and identify areas for improvement.

SIGNS THAT YOUR ORGANIZATION MIGHT NEED AN AGILE AUDIT

- Unclear or inconsistent Agile practices
- Quality or performance issues
- Lack of visibility or transparency
- Inconsistent or ineffective metrics
- New adoption or scaling of Agile practices
- Stakeholder concerns or feedback
- Desire for continuous improvement

HOW AGILE ARE YOU?
See if you check all the boxes

Agile Processes

- [ ] Are the Agile frameworks (e.g., Scrum, Kanban) being followed consistently and effectively?
- [ ] Are sprint planning, daily stand-ups, sprint reviews, and retrospectives conducted regularly and effectively?
- [ ] Are Agile ceremonies properly documented, and are the outcomes and decisions captured appropriately?

Agile Artifacts

- [ ] Are product backlogs, sprint backlogs, and other Agile artifacts maintained and updated regularly?
- [ ] Do Agile artifacts, such as user stories, have clear descriptions, acceptance criteria, and prioritization?
- [ ] Are Agile artifacts easily accessible to team members, stakeholders, and relevant parties?

Agile Outcomes

- [ ] Are Agile projects delivering the expected business value, customer satisfaction, and team performance?
- [ ] Are product releases timely, of high quality, and meeting customer needs?
- [ ] Are metrics and key performance indicators (KPIs) tracked and used effectively to measure Agile outcomes?

HOW AGILE ARE YOU?

Agile Team Dynamics

☐ Is there effective collaboration, communication, and teamwork among Agile team members?

☐ Are roles and responsibilities of team members clearly defined and understood?

☐ Are conflicts or issues within the team addressed and resolved in a timely and effective manner?

Agile Governance and Metrics

☐ Are there established governance practices to monitor and guide Agile implementation?

☐ Are appropriate metrics and reporting mechanisms in place to measure and track Agile performance?

☐ Are there mechanisms to identify and mitigate risks and issues related to Agile implementation?

Agile Culture

☐ Does the organization's culture promote and support Agile principles and practices?

☐ Are leadership and management supportive of Agile ways of working?

☐ Is there awareness and understanding of Agile values, mindset, and practices across the organization?

Continuous Improvement

☐ Is there a culture of continuous improvement within the Agile teams and the organization?

☐ Are lessons learned from retrospectives and feedback loops incorporated into future iterations?

☐ Are improvement opportunities identified and addressed in a timely and effective manner?

OTHER AGILE SERVICES THAT WE OFFER

- Agile Transformation
- Agile Training and Certification
- Agile Coaching
- Agile Consulting

DO YOU NEED MORE INFORMATION ON AGILE AUDIT?

GET IN TOUCH

ABOUT SYMPHONY SOLUTIONS

Symphony Solutions is a Cloud and Agile Transformation Company with headquarters in Amsterdam, Netherlands. In 2022, the company transitioned to a hybrid remote mode and continues to spread their mission globally. The company offers custom software development services to over 35 of its clients in Europe and North America.

Symphony Solutions